

Present this form to the applicant's eighth grade counselor

# SETON HALL PREPARATORY SCHOOL

## TRANSCRIPT RELEASE FORM



### STEP 1

To be completed by parent(s) of the applicant, and then forwarded to the applicant's **CURRENT** school. **DO NOT RETURN DIRECTLY TO SETON HALL PREP**

Please print or type the information in this first box, and sign below. Then send the completed form to the student's **CURRENT** school—

Applicant's name \_\_\_\_\_  
[first name, m.i., last name]

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Present School \_\_\_\_\_

Present Grade \_\_\_\_\_ Candidate for Grade \_\_\_\_\_

Head of School \_\_\_\_\_ School Phone # \_\_\_\_\_

My signature below indicates permission for my son's school administrator to send this information to Seton Hall Prep's Admission Office—

\_\_\_\_\_  
Signature of Parent or Guardian

Forward this form to the Applicant's 8th grade counselor

### STEP 2

For 8th Grade Counselor or School Administrator—

My son has applied for admission to Seton Hall Prep. **Once the first quarter of the eighth grade has been completed**, please send or fax the following academic and testing information to the Admission Office at Seton Hall Prep. Please return to SHP only when **all** the following have been checked off: \*

- Grades on the most recent report card from the 8th grade
- Grades from the 6th and 7th grades
- Standardized test scores from the past two years

\* NOTE: Student records will not be reviewed until all checked items have been received.

The 8th grade counselor is requested to return this form and the transcript to—

Director of Admission  
Seton Hall Preparatory School  
120 Northfield Avenue  
West Orange, New Jersey 07052

fax: 973.325.7619 · tel: 973.325.6640