



**SUBJECT: Need-Based Financial Aid Applications:
2019-2020 Enrollment Contracts:**

**Due April 15, 2019
Due May 10, 2019**

FROM: Michael T. Zinsmeister, Director of Admission & Financial Aid

Need-Based Financial Assistance for 2019-2020

The Parent Financial Statement (PFS) should ONLY be completed by those families planning to enroll students at Seton Hall Prep for the 2019-2020 academic year. You must begin this process now.

All financial aid applicants must complete a PFS online using Seton Hall Prep's school code of **7265**.

Please visit <https://sssbynais.force.com/familyportal/familylogin> and click on the "COMPLETE YOUR PFS" button in the upper-right portion of the screen – then click on the "CREATE AN ACCOUNT" button if you did not file a PFS last year. If you did apply for need-based financial aid last year through SSS, simply login to PFS Online as a returning family, using the email address and password you have already established.

We will mail notifications with financial aid decisions to families in early May. The processing of a PFS form may take several weeks; therefore, your completed PFS MUST be submitted online by Monday, April 15, 2019. Any PFS forms submitted or received *after* April 15, 2019, will be considered late and will be added to the financial aid "wait-list".

Please note that, in order for your 2019-2020 PFS to be considered, a completed US Individual Income Tax Return form (1040) and W2 for 2018 must be submitted – no exceptions will be made.

2019-2020 Enrollment Contracts

Enrollment contracts for the 2019-2020 academic year were posted to each parent's portal on Friday, March 1, 2019. In order to ensure your son's place at Seton Hall Preparatory School for next year, please complete the following steps:

1. Log into the [parent portal](#). Along the top of the screen you will see a yellow bar which reads "You have: Contract(s) to Accept". Click this banner.
2. Select "Review" for each contract.
3. On the "Incoming Contract" page, please click the link regarding the important note from the Headmaster. There you will find detailed information regarding tuition and fees, required deposit amount, and payment plan options for the 2019-2020 academic year.
4. Complete and sign the enrollment contract.
5. Finally, do not forget to visit the [school payment portal](#) to pay your deposit for next year.

Enrollment contracts and deposits must be submitted by Friday, May 10, 2019.

Should you have any questions regarding either the financial aid application or enrollment contract, please email the Admission Office at admissions@shp.org.

Please take a moment to review SHP's policies regarding Scholarship and Need-Based Financial Aid

- If a student received financial aid this year, he still must complete this process to renew aid for next year. Need-based financial aid is NOT automatically renewed each year.
- If a student is receiving a Headmaster's or any other academic scholarship, he will **STILL** receive the promised scholarship as long as he maintains a 3.75 GPA on his final report card in June. You do NOT need to complete a PFS in order to be eligible for any *academic scholarship*.
- To qualify for continuing need-based financial assistance, a student must have a minimum 2.50 GPA on his final report card in June. Subsequent summer school grades will NOT be considered or applied.
- In order to be eligible for need-based financial assistance, a student's current-year tuition must be paid-in-full by April 15, 2019. Any financial aid applicant whose current-year tuition has not been paid in full by April 15, 2019 will be placed on a financial aid wait list. Any student placed on said wait list will not be guaranteed financial assistance for the 2019-2020 academic year. We strive to do all we can to distribute financial assistance equitably and fairly to assist those families with the greatest demonstrable financial need.

Please direct any and all questions regarding the PFS form and/or filing process directly to the PFS Helpline at (800)344-8328 or at sss@nais.org.